NEW YORK STATE | Council on Developmental Disabilities

Targeted Disparity Small Grant Opportunity Bronx & Chautauqua Counties

Information Session
November 14, 2025

www.cdd.ny.gov @nyscdd

Aim of this call:

Provide an overview of this small grant opportunity and answer questions.

Agenda

- Introductions
- Grant Overview
- Grant Terms & Expectations
- Questions & Answer Period

Introductions

Feel free to introduce yourself in chat!

ABOUT THE NYS COUNCIL ON DEVELOPMENTAL DISABILITIES (CDD)

OUR MISSION

To enhance the lives of New Yorkers with developmental disabilities (DD) and their families through programs that promote self-advocacy, participation, and inclusion in all facets of community life.

www.cdd.ny.gov

WHO WE ARE: NYS Council on Developmental Disabilities (CDD)

- CDD is a NYS agency created through the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (“DD Act”).

- We address the needs of people with DD and their family members by creating and funding programs that promote self-determination, integration, and inclusion.

Advocacy, Systems Change, Capacity Building

WHO WE ARE: NYS CDD

Our work is guided by our Council

The CDD's membership includes:

- People with developmental disabilities (DD)
- Family members (parents and siblings) and caregivers of people with DD
- Other DD professionals

The CDD's work is guided by a **5-year State Plan**.

Note: *We are separate from the Office for People With Developmental Disabilities (OPWDD). The Council on Developmental Disabilities does not offer direct developmental disability services.*

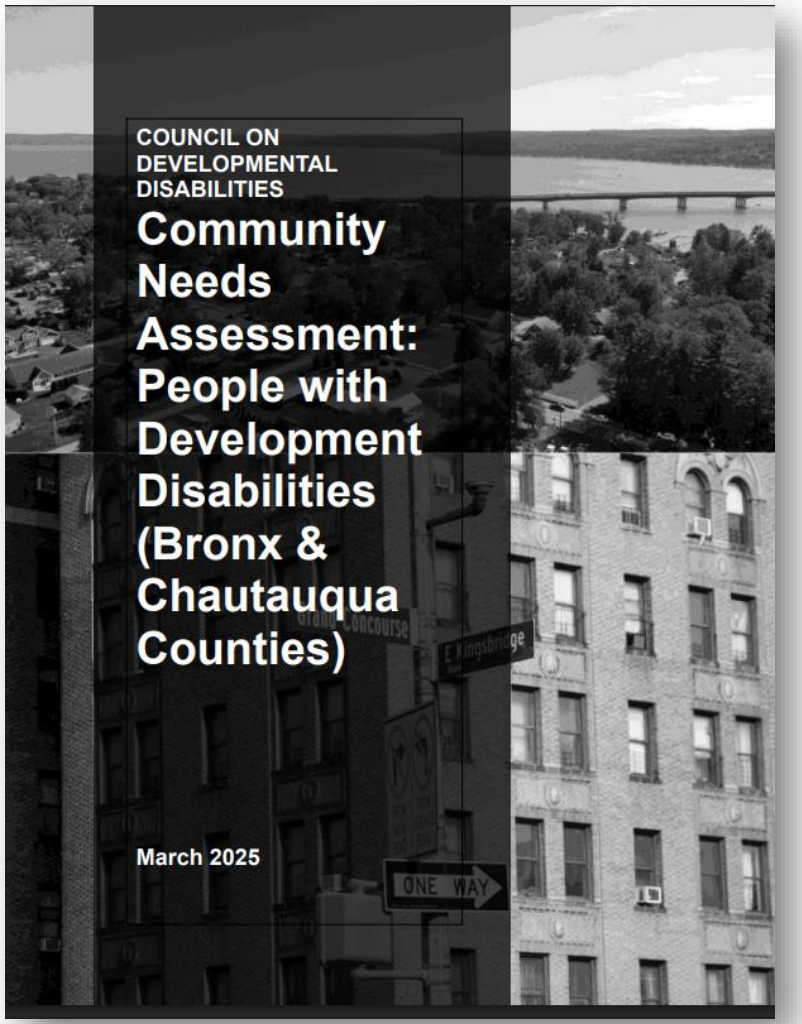
Bronx & Chautauqua Counties Small Grant Opportunity

Background

The Council on Developmental Disabilities (CDD) worked with the Corporation for Supportive Housing (CSH) to conduct a Community Needs Assessment. The purpose of the Community Needs Assessment was to help identify strengths, needs, key partners, and potential strategies to address the CDD's identified targeted disparity.

To assess the needs, strengths, and service gaps experienced by individuals with developmental disabilities (DD) in Bronx and Chautauqua Counties, this study utilized a mixed methods approach that combined quantitative data analysis and qualitative community engagement.

Link to Community Needs Assessment
https://cdd.ny.gov/system/files/documents/2025/11/cdd-community-needs-assessment-final-2025.pdf



Bronx & Chautauqua Counties Small Grant Opportunity

Purpose

The NYS Council on Developmental Disabilities (CDD) is offering funds for eligible organizations in New York State located in either Bronx or Chautauqua Counties to address the needs of low-income people with developmental disabilities (DD) and their families and caregivers identified by a community needs assessment. In 2024, the NYS CDD conducted a community needs assessment in partnership with the Corporation for Supportive Housing (CSH), which identified areas of need for both the Bronx and Chautauqua Counties. In response, the NYS CDD is making funding available to organizations to select an identified need and enact a project or initiative that addresses the need in Bronx or Chautauqua Counties.

The aims of this grant are:

- To support eligible organizations in Bronx and Chautauqua Counties to address the needs of people with developmental disabilities (DD) and their families and caregivers.
- To increase the resources available to low-income people with DD and their families and caregivers in Bronx and Chautauqua Counties.
- ***Please note*** *there are different focus areas for each county.*

Areas of Focus

Bronx County

- Expanding community-based supports for families and people with developmental disabilities
- Ensuring aging in place for people with developmental disabilities
- Reducing barriers to independent living or expanding housing options

Chautauqua County

- Expanding social opportunities for people with developmental disabilities
- Expanding community-based supports for families and people with developmental disabilities
- Enhancing transportation access

Eligible Organizations

- Nonprofit organizations (note: the lead applicant cannot be a for-profit organization; however, for-profit organizations may serve as subcontractors to the lead applicant)
- Public or private institutions, such as universities, colleges, or hospitals
- Disability-service organizations
- Community-based organizations
- Tribal organizations
- Consortia, groups, or partnerships among organizations

Eligibility requirements

New York State requires not-for-profit organizations to register in the Statewide Financial System (SFS) and complete the Vendor Prequalification process for applications to be evaluated. SFS information can be found at: https://grantsmanagement.ny.gov/get-prequalified

**Need an SFS Vendor ID to apply.*

Submit Online

All applications must be submitted electronically in Qualtrics by **December 5, 2025**.
Link to apply: Targeted Disparity Small Grant Opportunity: Bronx and Chautauqua Counties | Council on Developmental Disabilities

Important Dates:

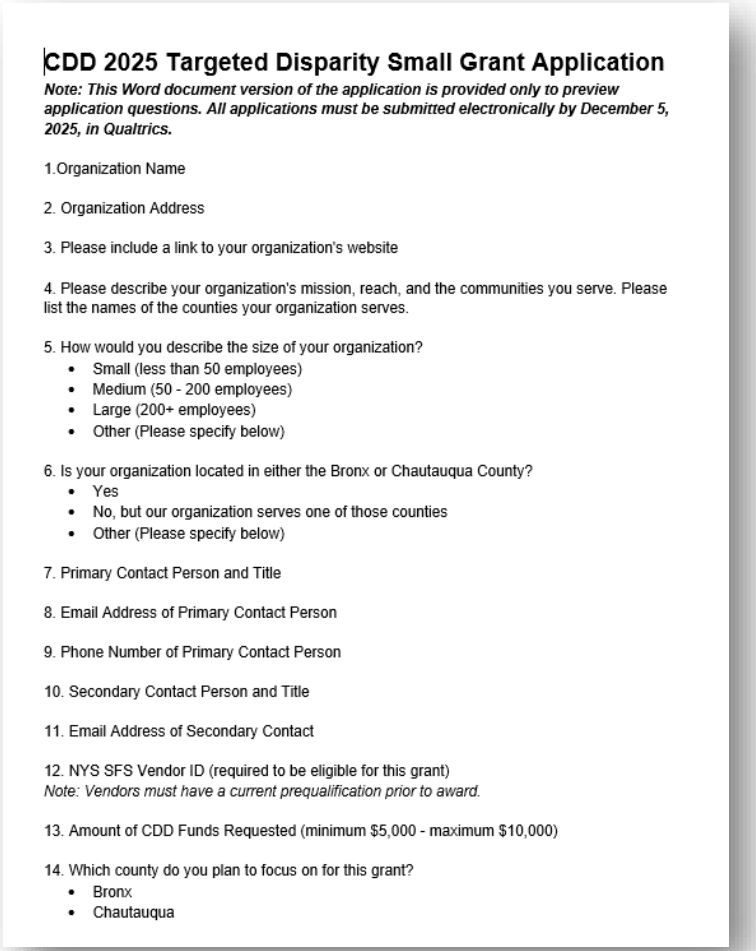
Grant Release:	**11/5/25**
Application Information Session:	**11/14/25**
Questions Due:	**11/21/25**
Answers Posted:	**11/25/25**
Application Deadline:	**12/5/25**
Anticipated Award Announcement:	**12/30/25**
Anticipated Start Date:	**1/15/26**

Application Information

Submit Online

Application Questions – Word document on our website to preview
All applications must be submitted electronically via the Qualtrics Application.

Budget document – Excel document that you download, complete, and upload to your application.



CDD 2025 Targeted Disparity Small Grant Application

Note: This Word document version of the application is provided only to preview application questions. All applications must be submitted electronically by December 5, 2025, in Qualtrics.

1.Organization Name

2. Organization Address

3. Please include a link to your organization's website

4. Please describe your organization's mission, reach, and the communities you serve. Please list the names of the counties your organization serves.

5. How would you describe the size of your organization?
- Small (less than 50 employees)
- Medium (50 - 200 employees)
- Large (200+ employees)
- Other (Please specify below)

6. Is your organization located in either the Bronx or Chautauqua County?
- Yes
- No, but our organization serves one of those counties
- Other (Please specify below)

7. Primary Contact Person and Title

8. Email Address of Primary Contact Person

9. Phone Number of Primary Contact Person

10. Secondary Contact Person and Title

11. Email Address of Secondary Contact

12. NYS SFS Vendor ID (required to be eligible for this grant)
Note: Vendors must have a current prequalification prior to award.

13. Amount of CDD Funds Requested (minimum $5,000 - maximum $10,000)

14. Which county do you plan to focus on for this grant?
- Bronx
- Chautauqua

All applications must be submitted electronically in Qualtrics by **December 5, 2025**.
Link to apply: [Targeted Disparity Small Grant Opportunity: Bronx and Chautauqua Counties | Council on Developmental Disabilities]

Information on the CDD's Website

- Grant Overview and Eligibility
- Community Needs Assessment
- Important Dates
- Grant Period
- Award Amount
- Application Information Session
- Overall Grant Expectations
- Eligible Organizations and Eligibility Requirements
- How to Apply
- Additional Grant Details
- Opportunity Documents

Webpage for this opportunity: https://cdd.ny.gov/targeted-disparity-small-grant-opportunity-bronx-and-chautauqua-counties

Small Grant Expectations

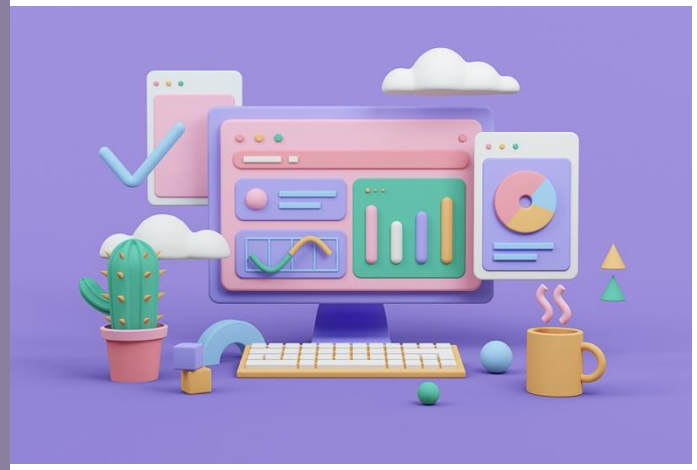
Small Grant Opportunity Overview

1. Implement Grant Project

Implement the grant project outlined in your application within the 1-year period, carrying out grant activities that address the area of focus for people with developmental disabilities and their families in the County of focus.

2. Collect Data & Submit Final Report

- Collect satisfaction surveys from participants who benefited from grant activities.
- Complete the NYS CDD Final Report and share data and feedback from the satisfaction survey within the report.



Collect Data & Submit Final Report

- **Satisfaction Surveys:** Distribute to people with DD, family members or staff in the field who have participated in grant activities like a training or used resource materials created through the grant. Link to CDD Satisfaction survey: https://cdd.ny.gov/satisfaction-survey-page

- **NYS CDD Final Report:** Using the data from satisfaction surveys, complete a final report sharing successes and major outcomes of grant activities. You will also provide a fiscal report and backup documents (i.e. receipts) for both grant and match expenses.

Small Grant Opportunity Expectations (Continued)

Terms and Conditions: If awarded, grantees must complete a Grant Award Letter of Agreement and agree to the Standard NYS and CDD Terms and Conditions.

Match: In the application form, you must provide a detailed budget that reflects how you intend to utilize CDD funds. Your budget must include an outline of your organization's match funds to the project. Match funds must be at least 34% of the total award or 12% for Bronx County (as a federally designated poverty area). For more information on the CDD's Match requirements, please see **Match (Cost Sharing)**. Applicants cannot include nonallowable expenses in their budget in either grant or match expenses. Please see **Allowable and Unallowable Expenses** posted with this solicitation for additional guidance.

Timeline & Award: The grantee must spend the grant funds within one (1) calendar year of award.

Reporting: To receive grant reimbursement funds, grantees must submit a Final Report which outlines the activities, number of people who benefited from CDD grant funds, how people benefited from CDD grant funds, and includes final expenditure information and backup fiscal documentation.

CDD Acknowledgement: Any materials created by a contractor, under a contract with the CDD, must acknowledge the funding support of the CDD. For example, "This document was produced in part by a grant from the U.S. Department of Health and Human Services – Administration for Community Living through the New York State Council on Developmental Disabilities. Grantees undertaking projects with government sponsorship are encouraged to express freely their findings and conclusions. Points of view or opinions do not, therefore, necessarily represent official ACL policy or the opinions, interpretation or policy of the NYS CDD."

Questions & Answers:

Do you have any questions?

Submit Online

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Designated Agency Contact

If you have any questions about this opportunity, please contact the CDD's Designated Agency Contact for this funding announcement.

Jacqueline Hayes, Program Planner
Phone: 518-486-7505
Email: Jacqueline.Hayes@cdd.ny.gov

Questions Due: November 21, 2025

Answers Posted: November 25, 2025

NEW YORK STATE

Council on Developmental Disabilities

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- Sign Up for News & Updates
- Over 2000 Individuals, Families and Organizations registered

Council on Developmental Disabilities